



AGENDA
OF A REGULAR MEETING
OF THE
COACHELLA/INDIO WASTE TRANSFER STATION
JOINT POWERS AUTHORITY



June 21, 2018
9:00 a.m.

1. CALL TO ORDER:

2. PLEDGE OF ALLEGIANCE:

3. ROLL CALL:

4. APPROVAL OF AGENDA:

“At this time the Authority may announce any items being pulled from the agenda or continued to another date or request the moving of an item on the agenda.”

5. APPROVAL OF THE MINUTES:

- a. Special Meeting of June 20, 2017, of the Coachella/Indio Waste Transfer Station Joint Powers Authority.

6. NEW BUSINESS CALENDAR (LEGISLATIVE AND ADMINISTRATIVE):

- a. Resolution No. JPA-2018-01, approving the Fiscal Year 2018/2019 Recommended Budget.

7. PUBLIC HEARING CALENDAR (QUASI-JUDICIAL):

- a. Conduct a public hearing and approve a 3.6 percent increase to the gate fee at the Coachella Valley Transfer Station for fiscal year 2018/19.

8. PUBLIC COMMENTS:

“The public may address the Authority on any item of interest to the public that is not on the agenda, but is within the subject matter jurisdiction thereof. Please limit your comments to three (3) minutes.”

9. REPORTS AND REQUESTS:

10. ADJOURNMENT:

ⁱ Any writing or documents pertaining to an **open session** item provided to a majority of the Authority less than 72 hours prior to the meeting, shall be made available for public inspection at the front counter of City Hall located at 1515 Sixth Street, Coachella, CA during normal business hours.

THIS MEETING IS ACCESSIBLE TO PERSONS WITH DISABILITIES

ITEM 5.a.

Coachella City Hall Council Chamber
1515 Sixth Street, Coachella, California
(760) 398-3502 ♦ www.coachella.org



MINUTES
OF A SPECIAL MEETING
OF THE
COACHELLA/INDIO WASTE TRANSFER STATION
JOINT POWERS AUTHORITY



June 20, 2017
10:00 a.m.

1. CALL TO ORDER:

The Special Meeting of the Coachella/Indio Waste Transfer Station Joint Powers Authority was called to order in the Coachella City Hall Council Chamber at 10:00 a.m. by Chairman Wilson.

2. PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was led by Commissioner Sanchez.

3. ROLL CALL:

Voting Members Present:

Alternate Commissioner Betty Sanchez, Commissioner Glenn Miller, Chairman Michael Wilson.

Non-Voting Members Present:

Coachella City Manager Bill Pattison

Absent: Commissioner Philip Bautista, Commissioner Steven Hernandez; and Indio City Manager Dan Martinez (*non-voting member*).

4. APPROVAL OF AGENDA:

There were no modifications to the agenda.

Motion: To approve the agenda as presented
Made by: Commissioner Sanchez
Seconded by: Commissioner Miller
Approved: 3-0, unanimously

5. NEW BUSINESS CALENDAR (LEGISLATIVE AND ADMINISTRATIVE):

- a. Update on Coachella/Indio Waste Transfer Station operational options after agreement terms expire.
- The Master Lease Agreement between the County and JPA expires December 31, 2024;
 - The Sublease Agreement between the JPA and Burrtec (Transfer Station Operator) expires June 30, 2021;
 - On June 19, 2021, both the following waste disposal agreements (WDA) expire:
 - WDA between the JPA and County, and
 - WDA between the JPA and Burrtec;
 - Both Coachella and Indio also contract with Burrtec for solid waste collection and those agreements expire respectively in
 - 2023 (Coachella), and
 - 2019 (Indio);
 - JPA Agreement between the two jurisdictions will expire on December 23, 2022, or when Authority contracts expire.

Action: Receive and File

- b. Resolution No. JPA-2017-01 approving the Fiscal Year 2017/2018 Recommended Budget.

Motion: To approve per staff recommendation

Made by: Commissioner Sanchez

Seconded by: Commissioner Miller

Approved: 3-0, by the following roll call vote:

AYES: Commissioner Sanchez, Commissioner Miller, Chairman Michael Wilson.

NOES: None.

ABSTAIN: None.

ABSENT: Commissioner Philip Bautista, Commissioner Steven Hernandez.

6 PUBLIC HEARING CALENDAR (QUASI-JUDICIAL):

- a. Conduct a public hearing and approve a 2.7 percent increase to the Gate Fee at the Coachella Valley Transfer Station for Fiscal Year 2017/18.

Chairman Wilson opened the Public Hearing for Item 6.a. at 10:21 a.m.

Testimony: None.

Chairman Wilson closed the Public Hearing for Item 6.a. at 10:21 a.m.

(Item 6.a. continues on next page.)

(Item 6.a. continued from previous page.)

Motion: To approve per staff recommendation

Made by: Commissioner Miller

Seconded by: Commissioner Sanchez

Approved: 3-0, by the following roll call vote:

AYES: Commissioner Sanchez, Commissioner Miller, Chairman Michael Wilson.

NOES: None.

ABSTAIN: None.

ABSENT: Commissioner Philip Bautista, Commissioner Steven Hernandez.

7. **PUBLIC COMMENTS:**

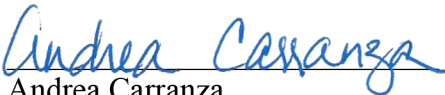
None.

8. **REPORTS AND REQUESTS:**

9. **ADJOURNMENT:**

There being no further business to come before the Committee, Chairman Wilson adjourned the meeting at 10:23 a.m.

Respectfully submitted,



Andrea Carranza
Deputy City Clerk

ITEM 6.a.



**STAFF REPORT
06/21/2018**

ITEM 6.a.



TO: Honorable Chair and Commissioners
FROM: Maritza Martinez; Public Works Director
SUBJECT: Resolution No. JPA-2018-01, approving the Fiscal Year 2018/2019 Recommended Budget.

STAFF RECOMMENDATION:

Approve resolution adopting the fiscal year 2018/2019 budget.

EXECUTIVE SUMMARY:

The Fiscal Year 2018/2019 recommended budget establishes a \$700,000 in appropriations which represents a significant increase from the Fiscal Year 2017/2018 budget. The increase represented in the FY 2018/2019 budget is due to a thirty percent increase in the FY 2018/2019 Gate Rate-Sublease Payment which Burrtec is subject to implement when the tonnage for the previous calendar year exceeds 130,000. In 2017, total tonnage received at the Coachella Valley Transfer Station was 133,009 tons. Similar to the previous fiscal years expenditures include an appropriation for consultant fees, standard operating legal fees, and administrative fees.

According to the sublease the first 129,999 tons of waste will be disposed at the Salton City Solid Waste Site, and tonnage over 130,000 tons will be disposed in Riverside County facilities. Based on the tonnage history it is anticipated that the tonnage for 2018 will exceed 130,000. Please see below year tonnage history:

Coachella Valley Transfer Station Tonnage History							
Calendar Year	2011	2012	2013	2014	2015	2016	2017
Total Tonnage	114,387	115,869	126,734	132,821	126,581	127,030	133,009

FISCAL IMPACT:

The recommended action will establish an expenditure plan for the Joint Powers Authority totaling \$700,000 for fiscal year 2018/2019.

Attachments:

- Resolution No. JPA-2018-01
- Fiscal Year 2018/2019 Recommended Budget

ITEM 6.a.

RESOLUTION NO. JPA-2018-01

A RESOLUTION OF THE MEMBERS OF THE JOINT POWERS AUTHORITY COACHELLA VALLEY WASTE TRANSFER STATION, CALIFORNIA, ADOPTING THE FISCAL YEAR 2018-19 BUDGET AND AUTHORIZING EXPENDITURES AND APPROPRIATIONS RELATED THERETO

WHEREAS, the proposed Fiscal Year 2018-19 budget provides for service levels necessary to respond to the high standards of the community which are deemed appropriate by the Members and concurrently provides a work force to accomplish them; and

WHEREAS, the Members intend to use the proposed Fiscal Year 2018-19 budget as a guide for determining Joint Powers Authority priorities.

NOW THEREFORE, THE MEMBERS OF THE WASTE TRANSFER STATION JOINT POWERS AUTHORITY DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. The proposed Fiscal Year 2018-19 budget, as detailed in the budget document entitled "Coachella Valley Waste Transfer Station joint Powers Authority Fiscal Year 2018-19 Proposed Budget" and filed with the Secretary, and as summarized below is hereby adopted:

Fiscal Year Ending June 30	Authorized Expenditures
2018-19	\$700,000

Section 2. The Honorable Chairperson shall sign this resolution and the Secretary shall attest and certify to the passage and adoption thereof.

PASSED, APPROVED and ADOPTED this 21st day of June, 2018.

Michael H. Wilson
Chairman

ATTEST:

Andrea J. Carranza
Secretary

ITEM 6.a.

STATE OF CALIFORNIA)
COUNTY OF RIVERSIDE) ss.
CITY OF COACHELLA)

I HEREBY CERTIFY that the foregoing Resolution No. JPA-2018-01 was duly adopted by the Commission of the Coachella/Indio Waste Transfer Station Joint Powers Authority at a regular meeting thereof, held on the 21st day of June, 2018, by the following vote of the Commission:

AYES:

NOES:

ABSENT:

ABSTAIN:

Andrea J. Carranza
Secretary

ITEM 6.a.

Attachment A

Coachella Valley
Waste Transfer Station
Joint Powers Authority

Fiscal Year 2018-2019
Proposed Budget

	Approved FY 17-18	Est YTD FY 17-18	Recomm. FY 2018-19
STAFFING SUMMARY	N/A		N/A
(not applicable)			
FISCAL SUMMARY			
<u>Source of Funds</u>			
Prior Year Fund Balance	150,000	252,426	372,626
Program Revenue	490,000	545,000	730,000
Interest	700	1,200	1,200
Reserve	-		
Total Financing Sources			
<u>Use of Funds</u>			
Professional Services/Consultant	40,000	1,000	80,000
Professional Services/Legal	10,000	0	10,000
Professional Services/Admin	10,000	10,000	10,000
Disbursements	<u>420,000</u>	<u>420,000</u>	<u>600,000</u>
Total Financing Uses	480,000	433,000	700,000
Estimated Fund Equity			
Estimated Unrestricted Cash Bal.	65,680	113,200	257,826
Estimated Restricted Cash Bal.	84,320	84,320	140,000

ITEM 7.a.



STAFF REPORT
06/21/2018

ITEM 7.a.



TO: Honorable Chair and Commissioners

FROM: Maritza Martinez, Public Works Director

SUBJECT: Conduct a public hearing and approve a 3.6 percent increase to the gate fee at the Coachella Valley Transfer Station for fiscal year 2018/19.

STAFF RECOMMENDATION:

Conduct a public hearing and approve a 3.6 percent increase to the gate fee at the Coachella Valley Transfer Station for fiscal year 2018/19.

EXECUTIVE SUMMARY:

The Sublease Agreement establishes increases to the gate fee through annual increases to the operation and transportation components associated with the service fee. This year, the CPI change is 3.8 percent. In accordance with the Second Amendment to the Sublease Agreement, the sublease payment is subject to an increase equal to the change in the CPI.

Rate changes to the disposal fee component are established in the Waste Disposal Agreement with the County of Riverside. These increases are also tied to changes in the CPI. Each year, the County assesses the disposal fee and releases information indicating any adjustments. This year, the County increased the disposal fee from \$29.08 per ton to \$30.13 per ton.

Burrtec Waste Industries, Inc., (Burrtec) operates the Coachella Valley Transfer Station through a Sublease Agreement with the Coachella Indio Joint Powers Authority (JPA). The sublease Agreement provides annual adjustments to the components of the gate fee equal to the percentage change in the Consumer Price Index (CPI). As noted above and shown in Attachment A, this year the CPI change was 3.8 percent and the disposal component charged by the County of Riverside and the Salton City Solid Waste Site will increase 3.6 percent. The total Gate Fee will increase from \$57.73 to \$59.83, an increase of \$2.10 or 3.6 percent.

Attachments:
Attachment A – Gate Fees

ITEM 7.a.

Attachment A

EFFECTIVE JULY 1,
2018

Tonnage Delivered to Non-Riverside County Facility (First 130,000 Tons/Yr)				
FOR CALENDAR YEAR TONNAGE:	<u>104,000 to 129,999</u>	<u>Over 130,000</u>	<u>\$</u>	<u>%</u>
	<u>Current</u>	<u>Proposed</u>	<u>Inc</u>	<u>Inc</u>
Sublease Payment Service Fee	\$ 5.20	\$ 6.77	\$ 1.57	30.2%
Facility Component	\$ 1.13	\$ 0.91	\$ (0.22)	{19.5)%
Operating Component	\$ 9.35	\$ 8.56	\$ (0.79)	(8.5)%
Transport Component	\$ 12.97	\$ 13.46	\$ 0.49	3.8%
Disposal Fee	\$ 29.08	\$ 30.13	\$ 1.05	3.6%
Total	\$ 57.73	\$ 59.83	\$ 2.10	3.6%
Out-of-County	\$ 62.73	\$ 64.83		

Tonnage Delivered to Riverside County Facility (Tonnage over 130,000/Yr)				
FOR CALENDAR YEAR TONNAGE:	<u>104,000 to 129,999</u>	<u>Over 130,000</u>	<u>\$</u>	<u>%</u>
	<u>Current</u>	<u>Proposed</u>	<u>Inc</u>	<u>Inc</u>
Sublease Payment Service Fee	\$ 3.95	\$ 5.47	\$ 1.52	38.5%
Facility Component	\$ 1.13	\$ 0.91	\$ (0.22)	(19.5)%
Operating Component	\$ 9.35	\$ 8.56	\$ (0.79)	(8.5)%
Transport Component	\$ 14.22	\$ 14.76	\$ 0.54	3.8%
Disposal Fee	\$ 29.08	\$ 30.13	\$ 1.05	3.6%
Total	\$ 57.73	\$ 59.83	\$ 2.10	3.6%
Out-of-County	\$ 62.73	\$ 64.83		