



REQUESTS FOR PROPOSALS - FOOD VENDOR (EL GRITO)

Event Date: Sunday, September 17, 2023 (3pm-10pm)

Deadline for Proposals: July 27, 2023 (5PM)

2023 Coachella Fiestas Patrias
Food Vendor Requests for Proposals
(Coachella Based Business only)

The City of Coachella would like to offer your business an opportunity to submit a bid to participate as a Food Vendor for the annual Coachella Fiestas Patrias on Sunday, September 17, 2023 from 3:00 pm - 10:00 pm at Rancho Las Flores Park.

BUSINESS NAME: _____

OPERATOR NAME: _____

BUSINESS ADDRESS: _____

CITY: _____ STATE: _____ ZIP CODE: _____

CELL PHONE #: _____ ALT PHONE#: _____

EMAIL ADDRESS: _____

TYPE OF FOOD OFFERED: Main Course (Hot Dog/Tacos/Hamburger/Pizza/Burritos/Nachos)

Sweets/Desserts (Ice Cream/Cookies/Churros/Slush/Freezes/Snacks)

MENU - Description & Pricing (Attach Extra Sheet If Needed):

Upon selection, the awarded Food Vendor will be responsible for the following:

- **\$300 Facility Fee** -\$200 10' x 10' tent space and \$100 Refundable Cleaning Deposit
 - Check/Money Order Payable to: **City of Coachella - Recreation**
53462 Enterprise Way
Coachella, CA 92236.
- **Operator's Agreement Form** -The Health Department requires you to complete the Operator's Agreement. Must be submitted to City by **August 15**.
- **Certificate of Liability Insurance** - **City of Coachella - Rancho Las Flores Park**
Naming City of Coachella as additionally **48400 Van Buren St.**
insured and listing the following address: **Coachella, CA 92236**
- Secure adequate restaurant and food supplies to service **1000-1500** people.
- Have service station running from 3:00 pm - 10:00 pm on the day of the event.



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MENU:

- Please indicate what type of food and beverage you will be providing.
- **Food Vendor prohibited from selling ANY alcoholic beverages.**
- Food Vendor will keep ALL food and beverage revenue.

ELECTRICITY:

- No other form of generator or electrical service other than that provided by the City of Coachella is permitted. City of Coachella does not guarantee any last minute changes.

HOURS OF OPERATIONS:

- Food Vendor must remain open and be prepared to serve patrons during the following contracted hours, regardless of weather conditions: 3:00 pm to 10:00 pm.

SITE INSPECTION:

- Vendor must comply with all health, sanitation and fire regulations as mandated by the State of California and the Riverside County of Environmental Health. Food Vendor is responsible for returning their vending area to its original condition.

TRASH & CLEAN-UP:

- Each Food Vendor is responsible for keeping your area clean during and after event. Trash, cartons, and boxes must be taken to the trash dumpsters at the end of the event to ensure refund of Cleaning Deposit.

MARKETING:

- City of Coachella encourages restaurants/food vendors to bring additional marketing materials, such as menus, business cards and catering information.

SELECTION:

- **Total of up to sixteen (16) Food Vendors** will be selected - Coachella Based Businesses
- Signed and returned RFP forms will entered into a lottery drawing on **July 31, 2023 4:00PM** at the City Hall located at 1515 Sixth St., Coachella, CA, 92236.

Please e-mail, mail, fax or walk-in completed forms before July 27, 2023 to:

City of Coachella - Recreation

53462 Enterprise Way

Coachella, CA 92236

vorfano@coachella.org (760) 501-8127 ph.; (760) 398-1630 fax

Vendor Name (PRINT): _____

Vendor Signature: _____ **Date:** _____

QUESTIONS? Please contact Recreation at vorfano@coachella.org or call (760) 501-8127.