



CITY OF COACHELLA  
 DEVELOPMENT SERVICES DEPARTMENT  
 53-990 ENTERPRISE WAY, COACHELLA, CA 92236

TEL: (760) 398-3002

[buildingservices@coachella.org](mailto:buildingservices@coachella.org)

**\*\* INSPECTION DEADLINE IS 4:00PM NO EXCEPTIONS**  
**\*\* LLAME ANTES DE LAS 4:00PM PARA INSPECCIÓN NO HAY EXCEPCIONES**

**BUILDING PERMIT APPLICATION**

**Project Address:** \_\_\_\_\_

Dirección del Proyecto: \_\_\_\_\_

**Applicant's Name:** \_\_\_\_\_

Nombre del Solicitante: \_\_\_\_\_

**Applicant's Phone Number/ Número de Teléfono del Solicitante:** \_\_\_\_\_

**Email/Correo Electrónico:** \_\_\_\_\_

**Owner's Name:** \_\_\_\_\_

Nombre del Propietario: \_\_\_\_\_

**Owner's Address:** \_\_\_\_\_

Dirección del Propietario: \_\_\_\_\_

**Contractor's Name:** \_\_\_\_\_

Nombre del Contratista: \_\_\_\_\_

**Contractor's Address:** \_\_\_\_\_

Dirección del Contratista: \_\_\_\_\_

**Bus Lic/Licencia:** \_\_\_\_\_

**Project Valuation:** \_\_\_\_\_

Evaluación del Proyecto: \_\_\_\_\_

**PARCEL #:** \_\_\_\_\_

**LOT # :** \_\_\_\_\_

**Phone Number:** \_\_\_\_\_

Número de Teléfono: \_\_\_\_\_

**Phone Number:** \_\_\_\_\_

Número de Teléfono: \_\_\_\_\_

**Fax:** \_\_\_\_\_

**State Lic/ Licencia de Estado:** \_\_\_\_\_

**Description of Work/ Descripción de Trabajo:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**CERTIFICATION APPEARING ON APPLICATIONS**

I HAVE CAREFULLY EXAMINED THE ABOVE COMPLETED "APPLICATION AND PERMIT" AND DO HEREBY CERTIFY THAT ALL INFORMATION HEREON IS TRUE AND CORRECT, AND I FURTHER CERTIFY AND AGREE, IF A PERMIT IS ISSUED, TO COMPLY WITH ALL CITY, COUNTY, AND STATE LAWS GOVERNING BUILDING CONSTRUCTION, WHETHER SPECIFIED HEREIN OR NOT, AND I HEREBY AGREE TO SAVE, INDEMNIFY AND KEEP HARMLESS THE CITY OF COACHELLA AGAINST LIABILITIES, JUDGEMENTS, COSTS AND EXPENSES WHICH MAY IN ANY WAY ACCRUE AGAINST SAID CITY IN CONSEQUENCE OF THE GRANTED OF THIS PERMIT

THE ISSUANCE OF THIS PERMIT IS BASED UPON PLANS AND SPECIFICATIONS FILED WITH THE CITY OF COACHELLA AND SHALL NOT PREVENT THE BUILDING OFFICIAL FROM THEREAFTER REQUIRING THE CORRECTION OF ERRORS IN SAID PLANS AND SPECIFICATIONS. EVERY PERMIT ISSUED BY THE BUILDING OFFICIAL UNDER THE PROVISIONS OF THIS CODE SHALL EXPIRE BY LIMITATION AND BECOME NULL AND VOID, IF THE BUILDING OR WORK AUTHORIZED BY SUCH PERMIT IS NOT COMMENCED WITHIN 180 DAYS FROM THE DATE OF SUCH PERMIT, OR IF THE BUILDING OR WORK AUTHORIZED BY SUCH PERMIT IS SUSPENDED OR ABANDONED AT ANY TIME AFTER THE WORK IS COMMENCED FOR A PERIOD OF 180 DAYS.

APPLICANT'S SIGNATURE

BUILDING

OWNER'S SIGNATURE

PLANNING



CITY OF COACHELLA, CA  
 53-990 ENTERPRISE WAY  
 COACHELLA, CA 92236 (760) 398-3002

**Building Address:** \_\_\_\_\_

Applicant: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip: \_\_\_\_\_ Tel: \_\_\_\_\_

**Owner's Name:** \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip: \_\_\_\_\_ Tel: \_\_\_\_\_

**Contractor's Name:** \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip: \_\_\_\_\_ Tel: \_\_\_\_\_

State Lic. & Class: \_\_\_\_\_ City License #: \_\_\_\_\_

**LICENSED CONTRACTOR'S DECLARATION**

I hereby affirm under penalty of perjury that I am licensed under provision of Chapter 9 (commencing with Section 7000) of Division 3 of the Business and Professions Code, and my license is in full force and effect.

License Class: \_\_\_\_\_ License #: \_\_\_\_\_

Date: \_\_\_\_\_ Contractor: \_\_\_\_\_

**OWNER-BUILDER DECLARATION**

I, hereby affirm under penalty of perjury that I am exempt from the Contractor's License Law for the following reason (Sec. 703.1.5, Business and Professions Code: Any city or county which requires a permit to construct, alter, improve, demolish or repair any structure, prior to its issuance, also requires the applicant for such permit to file a signed statement that he or she is licensed pursuant to the provisions of the Contractor's License Law (Chapter 9 (commencing with Section 7000) of Division 3 of the Business and Professions Code) or that he or she is exempt there from the basis for the alleged exemption. Any violation of Section 7031.5 by any applicant for a permit subjects the applicant to a civil penalty of not more than five hundred dollars (\$500).):

I, as owner of the property, or my employees with wages as their sole compensation, will do the work, and the structure not intended or offered for sale (Sec. 7044, Business and Professions Code: The Contractor's License Law does not apply to an owner of property who builds or improves thereon, and who does such work himself or herself or through his or her own employees provided that such improvements are not intended or offered for sale. If, however, the building or improvement is sold within one year of completion, the owner-builder will have the burden of providing that he or she did not build or improve for the purpose of sale.)

I, as the owner of the property, am exclusively contracting with licensed contractor's to construct the

project (Sec. 7044, Business and Professions Code: the Contractor's License Law does not apply to owner of property who builds or improves thereon, and who contracts for such projects with a contractor(s) licensed pursuant to the Contractor's License Law.).

I am exempt under Sec. \_\_\_\_\_ B & P C for this reason \_\_\_\_\_  
 Date: \_\_\_\_\_ Owner: \_\_\_\_\_

**WORKER'S COMPENSATION DECLARATION**

I, hereby affirm under penalty of perjury one of the following declarations:

I have and will maintain a certificate of consent to self-insure for worker's compensation, as provided for by Section 3700 of the Labor Code, for the performance of the work for which this permit is issued.

I have and will maintain worker's compensation insurance, as required by Section 3700 of the Labor Code, for the performance of the work which this permit is issued. My worker's compensation insurance carrier and policy number are:

Carrier: \_\_\_\_\_ Policy #: \_\_\_\_\_  
 (This section need not to be completed if the permit is for one hundred dollars (\$100) or less).

I certify that in the performance of the work for which this permit is issued, I shall not employ any person in any manner so as to become subject to the worker's compensation provisions of Section 3700 of the Labor Code, I shall forthwith comply with those provisions.

Date: \_\_\_\_\_ Applicant: \_\_\_\_\_

**WARNING:** Failure to secure worker's compensation coverage is unlawful, and shall subject an employer to criminal penalties and civil fines up to one hundred thousand dollars (\$100,000), in addition to the cost of compensation, damages as provided for in Section 3706 of the Labor Code, Interest, and Attorney's fees.

**CONSTRUCTION LENDING AGENCY**

I, hereby affirm under penalty of perjury that there is a construction lending agency for the performance of the work for which this permit is issued (Section 3097, Civ. C).

Lenders Name: \_\_\_\_\_  
 Address: \_\_\_\_\_

I certify that I have read this application and state that the above information is correct. I agree to comply with all city and county ordinances and state laws relating to building construction and hereby authorize representatives of this city to enter upon the above-mentioned property for inspection purposes.

Date: \_\_\_\_\_ Applicant Signature: \_\_\_\_\_

Date: \_\_\_\_\_ Owner's Signature: \_\_\_\_\_



## MINIMUM REQUIREMENTS FOR SUBMITTALS OF RESIDENTIAL PLANS

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1. Two complete sets of plans must be submitted including a third plot plan and floor plan. Plans must be drawn on paper a minimum size of 24"x36," and are required to be blue printed or ink drawn. Plans prepared by a professional shall bare the seal and signature of same in original ink. No reproduction will be accepted.
2. **Plot Plan:** Three plot plans including topographical data drawn to scale with the following information: Legal description of property, lot size, setbacks from property boundaries and the distance between proposed and existing structures. A north arrow must be shown. The location of easements located on property must also be indicated on the plot plan. The site plan must show the location of the proposed structure. Please remember to include owner's name and address, site address, Assessor's Parcel Number (APN), contractors name and address on the plans.
3. **Foundation Plan:** Provide a plan view of the foundation showing the location of the foundation footings, walls and piers. The plans must also show girders and continuous footings. A cross-section of the footings indicating the distance below finish grade and the height above finish grade is to be included in the foundation plan. All dimensions must be shown and material must be specified.
4. **Floor Plan:** Show the room size and use. Size and location of headers, doors, and windows must be shown accurate dimensions and be indicated on the floor plan. Show size, spacing, type and direction of the ceiling joists. All plumbing fixtures, gas appliances, electrical appliances, outlets, lights, and switches are to be indicated on plans. Show general lighting in the kitchen and bathrooms.
5. **Finish Schedule:** Show wall, ceiling and floor finish.
6. **Roof Plan:** Provide complete roof plan including HVAC and flashing requirements. Truss calculations are required for a proposed truss roof, or if convent ally framed indicate size, spacing and direction of rafters. Identify roof finish and sheathing underlayment. Truss calculations must be signed and sealed by a professional engineer.
7. **Elevations:** Provide four elevations using North, South, East, and West elevations. The location of doors, windows, chimneys are to be shown on the plans. Bracing, exterior finish, veneer, planters, and roof covering must also be indicated.
8. **Construction Details:** Provide structural calculations, cross-sectional elevations, showing the foundation, floor joists, stud ceiling joists, rafters. Pitch of roof and location of intermediate roof supports. The cross-sectional shall specify ceiling, wall and floor insulation "R" values.
9. **California Energy Commission (CEC) details (Title 24):** Submit two sets of calculations showing compliance with the CEC regulations for new residential construction. The Certificate of Compliance and Mandatory measures shall be completed and printed on the building plans. All other applicable worksheets and forms per the CEC manual must be included.